



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA ITEM NO.: 15
AGENDA DATE: Thu 10/27/2005
PAGE: 1 of 2

SUBJECT: Authorize execution of a 12-month service agreement with VRM SECURITY & PROTECTION AGENCY, Humble, TX, for security and crowd management services in an amount not to exceed \$92,167, with two 12-month extension options in an amount not to exceed \$92,167 per extension option, for a total agreement amount not to exceed \$276,501.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$84,486.38 is available in the Fiscal Year 2005-2006 Approved Operating Budget of the Austin Convention Center Department. Funding for the remaining one month of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT:for Convention Center; **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Rosemary Ledesma, Supervising Sr. Buyer/974-2011

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Low bid meeting specification of seven bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This service agreement is for security and crowd management services needed for events managed by the Austin Convention Center Department (ACCD). The recommended vendor will provide unarmed, *certified security officers and supervisors to provide a safe environment and management of crowds* for events including but not limited to conventions, trade shows, concerts, dances, banquets, and meetings. These events will be conducted at the Austin Convention Center and Palmer Events Center facilities. The Contractor will also monitor the parking garages of these facilities when necessary. Contractor personnel will be required to wear uniforms and picture identification badges while performing the services on City premises. Services provided under the contract will supplement the ACCD operations performed by City staff and increase staff responsiveness to clients.

MBE/WBE solicited: 3/1

MBE/WBE bid: 0/0



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BID TABULATION

**IFB # RL05300076
SECURITY AND CROWD MANAGEMENT SERVICES**

<u>Vendor</u>	<u>Total Price of Approximately 6900 hours of Various Events and Crowd Security Services</u>
VRM Security & Protection Agency Humble, TX	\$92,167
American Commercial Security Services Austin, TX	\$93,189
Priority Asset Protection, Inc. Grand Prairie, TX	\$101,203
DFW Security Protective Force Austin, TX	\$107,134
Executive Security Austin, TX	\$123,191
Paragon Security & Investigations Agency, Inc. Arlington, TX	\$132,840
B&D Protective Services Manor, TX	*\$83,268

*Did not meet the specifications. Bidder did not meet the five-year minimum experience as required by the solicitation.

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- Adequate competition.
- Thirty-five notices were sent including three MBEs and one WBE. Seventeen solicitations were issued. Seven bids were received with no MBEs/WBE responding. Two "No Bids" were received.
- The pricing offered represents an \$0.11 increase in the average hourly rates to the last contract awarded September 2004.

APPROVAL JUSTIFICATION

- Low bid meeting specification.
- Austin Convention Center Department concurs with the recommended award.
- Advertised in the Austin American-Statesman and Internet.